



ISTITUTO STATALE DI ISTRUZIONE SUPERIORE

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HOME-SCHOOL AGREEMENT

The Statement of Aims and Objectives can be carried out only through the joint participation of all the components of the school community. Its execution will depend on the good will of all those involved to respect the commitments made by signing the following home school agreement.

Teachers undertake to:

- Arrive on time, be precise with programming and with all the necessary documentation;
- Never use the mobile phone in class unless for school reasons;
- Respect the students, the families and the school staff;
- Watch over students in classrooms and during breaks and never leave the class without informing the Head Teacher or in his absence the Deputy Head Teacher;
- Inform students and families of their own programming and of the level of achievement of the students;
- Inform students of the educational aims, times and methods;
- Explain the testing criterion;
- Clearly tell students and families the results of tests;
- Carry out the pre-planned number of tests;
- Correct the classwork within 15 days or at least before the following test;
- Create a good school atmosphere based on dialogue and respect;
- Encourage the students to be enterprising, resolute and responsible;
- Encourage the students to appreciate and value differences;
- Work together with other teachers of the same subjects, the same class;
- Respect and make the students respect the security rules of the school, most of all in the laboratories;
- Plan their work so as to provide for personalized catch-up lessons or activities.

Students undertake to:

- Respect their class mates, and the school staff;
- Respect human and cultural diversities and the feelings of others;
- Respect the rooms, the furniture and the laboratories of the school;
- Know and respect school regulations
- Arrive on time to class and attend school regularly;
- Switch off mobile phones and other electronic devices during class;
- Leave the classroom only with the teacher's permission;
- Ask to go out only in case of necessity and one at a time;
- Follow the explanations with attention;
- Participate in lessons in a correct and relevant way.
- Take part in the educational dialogue;
- Use a correct language;
- Do homework regularly;
- Do classwork regularly;

- Know the teachers' programming;
- Encourage the communication between school and families;
- Respect the security rules of the school, most of all in the laboratories.

Parents undertake to:

- Know what the school offers;
- Cooperate with the school with proposals, take part in meetings, assemblies, and weekly talks with teachers;
- Make sure that their children respect the school obligations ;
- Give their children the support and encouragement to attend possible support courses;
- Check that their children have their personal school record with them ;
- Verify the correct use of the personal school record checking absences, the late arrivals and communications from the school by phoning the school ;
- Not ask that their children leave the school before the end of the third hour;
- Check that their children don't use mobile phones and other electronic devices during classes;
- Be constantly informed of the progress of their children by talking regularly to the teachers on the days and at the times that the teachers are available;
- Take action in cases of poor progress or bad behaviour working with the Head Teacher and the class teachers;
- Talk to the teachers or Head Teacher if and when educational or personal problems arise;
- Give all the information needed in order for the school to have a complete, correct and up to date profile of the students;

School Support Staff undertake to

- Arrive on time and be precise with their work;
- Know what the school offers and cooperate to carry it out when it comes within their roles;
- Grant the necessary support to teaching activities;
- Inform the teachers and the Head Teacher of any problems;
- Create a climate of collaboration and respect among all the school components (teachers, students, families ...)

The Head Teacher undertakes to:

- Grant and encourage the execution of the Aims and Objectives and the respect of School Regulations, allowing students, families, teachers and school staff to do their duty to the best of their ability to carry out this Home-School Agreement;
- Grant each component of the school the possibility to reach their full potential;
- Grant and encourage dialogue, cooperation and respect among all the school components;
- Understand the formative needs of the students and of the community in which the school works, to find the right answers to any problems which should arise;

TYPES OF DISCIPLINARY SANCTIONS

- a) Oral reproach;
- b) Written remark in class register;
- c) Written remark in class register and in the personal school record of the student, and immediate contact with the family;
- d) Suspension from school for a maximum of 15 days;
- e) Suspension from school for more than 15 days;
- f) Exclusion from assignment of marks and from the final exam.

DISCIPLINARY VIOLATION	SANCTIONS
Frequent late arrivals Unjustified absences Disturbance of the regular lesson Lack of respect of school spaces	a) and b) Report to parents Tidying up of school spaces (in case of refusal, more severe sanctions will be applied)
Use of mobile phones and of other electronic devices during the lesson	a) and b) Temporary confiscation of the device Meeting with parents Reports to local police authority in cases where the student uses electronic devices for unauthorized filming which could damage the dignity of others.
Lack of respect of security and organizational arrangements of the school.	b) and in more severe cases, c) Meeting with parents
Leaving the classroom or laboratory without permission	c)
Going to the yard outside allowed times	c) and in more severe cases, d)
Leaving the school without the permission of teachers or the Head Teacher	d)
Disrespectful behaviour towards Head Teacher, teachers, school staff and class mates. (physical and verbal violence)	c) and in more severe cases, d) Meeting with parents
Incorrect use of structures, machines and teaching aids.	a) and/or b) Meeting with parents
Any Damage to school property	c) and in more severe cases, d) and the obligation of compensation for damages, as per the following list, for the guilty person if discovered; otherwise all the class will have to compensate for the damages. Meeting with parents
Behaviour against the personal liberty of people, racism, discrimination and bullying.	d) Meeting with parents
Repeated violation and acts of serious violence or general danger for other people Possession of dangerous objects or substances	e) Confiscation of the objects Meeting with parents Referral to local police authority
Repeated violation and acts of extreme violence that can have serious social consequences	f) Meeting with parents Referral to local police authority

The school regulations determine the application of the sanctions and the possibility to change b), c) and d) into activities for the school community, following the laws in force.

LIST OF THE COMPENSATIONS FOR DAMAGES AND LOSSES

Public welfare has to be protected by any culpable or premeditated actions. In this situation there will be compensation for damages or losses.

- Laboratory equipment (as per price list)
- Chair € 18
- The seat of the chair € 6
- Desk € 20
- Desk top € 8
- Window pane € 20
- Classroom door € 100
- Curtain € 20
- Blackboard 120x90 € 75
- Blackboard 240x90 € 150
- Repainting of walls € 200

The school will evaluate the cost for any other damages not included in this list

STUDENT'S NAME

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Signature of parents for approval

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Signature of the student for approval

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Date: Ravenna,